



BISHOPSWOOD SCHOOLS FEDERATION
The Orchard

Orchard Agreement

We agree :

- To do a register at the start of the Breakfast/After School Club
- To always supervise your children
- To provide opportunities for both entertainment and relaxation
- To meet with you to discuss our work and activities, if required, at a previously agreed day/time
- To meet with you and discuss your child, if required, at a previously agreed day/time

We ask you :

- To always book your child in using the booking form and sign to confirm
- To fill in the registration form carefully and always inform us immediately of any changes to your details
- To always be prompt in payment of fees
- To collect your child promptly at the end of each session
- To arrange for your child to be collected should your child become unwell
- To sign your child out at the end of each session

We expect your child :

- To always be polite and comply with the instructions of the staff
- To be considerate to all other children

Name of Child

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Signature of Parent/Carer

Signature of Child

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Signature on behalf of The Orchard

Date